



Bid Number/बोली क्रमांक (बिड संख्या): GEM/2023/B/4239262 Dated/दिनांक : 06-12-2023

#### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण		
Bid End Date/Time/बिड बंद होने की तारीख/समय 21-12-2023 17:00:00		
Bid Opening Date/Time/बिंड खुलने की तारीख/समय	21-12-2023 17:30:00	
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	90 (Days)	
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Home Affairs	
Department Name/विभाग का नाम	Na	
Organisation Name/संगठन का नाम	National Forensic Sciences University	
Office Name/कार्यालय का नाम	382007	
ltem Category/मद केटेगरी	Manpower Outsourcing Services - Fixed Remuneration - Admin; Administrative Operator or Office Assistant or Executive Assistant; Graduate , Manpower Outsourcing Services - Fixed Remuneration - IT-Technical; Computer science engineer; Graduate , Manpower Outsourcing Services - Fixed Remuneration - Non-IT Technical; Young Professional; Post Graduate , Manpower Outsourcing Services - Fixed Remuneration - Admin; Secretary; Graduate , Manpower Outsourcing Services - Fixed Remuneration - Admin; Office Supervisor; Graduate , Manpower Outsourcing Services - Fixed Remuneration - Others; Watch and Ward; Graduate , Manpower Outsourcing Services - Fixed Remuneration - Finance/Accounts; Audit Clerk; Graduate , Manpower Outsourcing Services - Fixed Remuneration - Non-IT Technical; Civil Engineer; Graduate	
Contract Period/अनुबंध अवधि	1 Year(s) 3 Day(s)	
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	150 Lakh (s)	
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)	
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes	
MSE Exemption for Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes	

Bid Details/बिड विवरण		
Startup Exemption for Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes	
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC), Additional Doc 1 (Requested in ATC), Additional Doc 2 (Requested in ATC), Additional Doc 3 (Requested in ATC), Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer	
Bid to RA enabled/बिंड से रिवर्स नीलामी सक्रिय किया	No	
Type of Bid/बिंड का प्रकार	Two Packet Bid	
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days	
Estimated Bid Value/अनुमानित बिड मूल्य	4196514	
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation	

#### EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाईजरी बैंक	PUNJAB NATIONAL BANK
EMD Amount/ईएमडी राशि	84000

#### ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	PUNJAB NATIONAL BANK
ePBG Percentage(%)/ईपीबीजी प्रतिशत (%)	10.00
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अविध (महीने).	14

- (a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।
- (b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

#### Beneficiary/लाभार्थी :

National Forensic Sciences University Dharwad WALMI Campus, Near High Court, PB Road, Belur Industrial Area, Dharwad 580011

(Campus Director, Dharwad Campus)			
Splitting/विभाजन			
Bid splitting not applied/बोली विभाजन लागू नहीं किया ग	या.		
MII Compliance/एमआईआई अनुपालन			
MII Compliance/एमआईआई अनुपालन	Yes		
MSE Purchase Preference/एमएसई खरीद वरीयता			
MSE Purchase Preference/एमएसई खरीद वरीयता	Yes		
exempted from the requirement of "Bidder Turnove quality and technical specifications. If the bidder is "OEM Average Turnover" criteria also subject to me bidder is seeking exemption from Turnover / Experifor exemption must be uploaded for evaluation by to 2. If the bidder is a Startup, the bidder shall be exer "Experience Criteria" subject to their meeting of quality and technical specifications. In case any bid the supporting documents to prove his eligibility for 3. The minimum average annual financial turnover March of the previous financial year, should be as in the form of certified Audited Balance Sheets of relectost Accountant indicating the turnover details for the date of constitution / incorporation of the bidder is I completed financial years after the date of constituted. Years of Past Experience required: The bidder mubid document (ending month of March prior to the Ecentral / State Govt Organization / PSU / Public Listed uploaded along with bid in support of having provid 5. Purchase preference to Micro and Small Enterprised financiary. If the bidder wants to avail the Purchase p.	mpted from the requirement of "Bidder Turnover" criteria and ality and technical specifications. If the bidder is OEM of the DEM Average Turnover" criteria also subject to meeting of der is seeking exemption from Turnover / Experience Criteria, rexemption must be uploaded for evaluation by the buyer. of the bidder during the last three years, ending on 31st adicated above in the bid document. Documentary evidence in vant periods or a certificate from the Chartered Accountant / the relevant period shall be uploaded with the bid. In case the less than 3-year-old, the average turnover in respect of the litton shall be taken into account for this criteria. List have experience for number of years as indicated above in bid opening) of providing similar type of services to any led Company. Copies of relevant contracts / orders to be led services during each of the Financial year. Sees (MSEs): Purchase preference will be given to MSEs as small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued and its subsequent Orders/Notifications issued by concerned reference for services, the bidder must be the Service		
bid in respect of the offered service. If L-1 is not an within L-1+ 15% of margin of purchase preference quantity will be awarded to such MSE bidder subjec OM No.1 4 2021 PPD dated 18.05.2023 for compl	iance of Concurrent application of Public Procurement Policy		
for Micro and Small Enterprises Order, 2012 and Pul	blic Procurement (Preference to Make in India) Order, 2017.		

7. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or

based on competitive prices received in Bid / RA process.

- 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost: or
- 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

**Geographic Presence: Office registration certificate:**Dharwad, Hubli. otherwise bidder is required to register his office at Dharwad/Hubli within 30 days from date of issuing work order

Scope of work & Job Description:1701666244.pdf

Manpower Outsourcing Services - Fixed Remuneration - Admin; Administrative Operator Or Office Assistant Or Executive Assistant; Graduate (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values		
Core			
Type of Function	Admin		
List of Profiles	Administrative Operator or Office Assistant or Executive Assistant		
Educational Qualification	Graduate		
Specialization	Science , Economics , Commerce		
Post Graduation	Optional		
Specialization for PG	Commerce , Science , Arts		
Experience	5 to 10 years		
State	NA		
District	NA		
Zipcode NA			
Addon(s)/एडऑन			
Additional Details/अतिरिक्त विवरण			
Designation	Senior Executive		

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Rajesh.C	580011,Dharwad Campus National Forensic Sciences University C/O Water & Land Management Institute,NH-4, Belur Industrial Area, Dharwad Karnataka -580011	1	Basic monthly pay (INR) exclusive of GST: 33050 Bonus (INR Monthly): 0 EDLI (INR Monthly): 75 EPF Admin Charges (INR Monthly): 75 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 Provident Fund (INR Monthly): 1800 ESI (INR Monthly): 1800 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

### Manpower Outsourcing Services - Fixed Remuneration - IT-Technical; Computer Science Engineer; Graduate ( $\bf 1$ )

Specification	Values		
Core			
Type of Function	IT-Technical		
List of Profiles	Computer science engineer		
Educational Qualification	Graduate		
Specialization	Engineering(Civil/Mech/Elec./IT /Comp Sc./Electronics/ E&E/Prod/Chem./Biotech)		
Post Graduation	Optional		
Specialization for PG	Engineering (Civil/Mech /Elec./IT/Comp Sc./Electronics/E&E/Prod/Chem./Biotech)		
Experience	3 to 7 Years		
State	NA		
District	NA		
Zipcode	NA		

Specification Values		
Addon(s)/एडऑन		
Additional Details/अतिरिक्त विवरण		
Designation	Computer Engineer	

#### Consignees/Reporting Officer/परेषिती / रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Rajesh.C	580011,Dharwad Campus National Forensic Sciences University C/O Water & Land Management Institute,NH-4, Belur Industrial Area, Dharwad Karnataka -580011	1	Basic monthly pay (INR) exclusive of GST: 33050 Bonus (INR Monthly): 0 EDLI (INR Monthly): 75 EPF Admin Charges (INR Monthly): 75 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 Provident Fund (INR Monthly): 1800 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

### Manpower Outsourcing Services - Fixed Remuneration - Non-IT Technical; Young Professional; Post Graduate ( 1 )

Specification	Values	
Core		

Specification	Values		
Type of Function	Non-IT Technical		
List of Profiles	Young Professional		
Educational Qualification	Post Graduate		
Specialization	Science		
Post Graduation	Required		
Specialization for PG	Science		
Experience	0 to 3 Years		
State	NA		
District	NA		
Zipcode	NA		
Addon(s)/एडऑन			
Additional Details/अतिरिक्त विवरण			
Designation Research Assistant			

#### Consignees/Reporting Officer/परेषिती / रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Rajesh.C	580011,Dharwad Campus National Forensic Sciences University C/O Water & Land Management Institute,NH-4, Belur Industrial Area, Dharwad Karnataka -580011	1	Basic monthly pay (INR) exclusive of GST: 34050 Bonus (INR Monthly): 0 EDLI (INR Monthly): 75 EPF Admin Charges (INR Monthly): 75 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 Provident Fund (INR Monthly): 1800 ESI (INR Monthly): 1800 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

# Manpower Outsourcing Services - Fixed Remuneration - Admin; Secretary; Graduate (

Specification	Values		
Core			
Type of Function	Admin		
List of Profiles	Secretary		
Educational Qualification	Graduate		
Specialization	Science , Commerce , Arts		
Post Graduation	Optional		
Specialization for PG	Science , Arts , Commerce		
Experience	3 to 7 Years		
State	NA		
District	NA		
Zipcode	NA		

Specification	Values				
Addon(s)/एडऑन					
Additional Details/अतिरिक्त विवरण					
Designation	Personal Secretary				

#### Consignees/Reporting Officer/परेषिती / रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Rajesh.C	580011,Dharwad Campus National Forensic Sciences University C/O Water & Land Management Institute,NH-4, Belur Industrial Area, Dharwad Karnataka -580011	1	Basic monthly pay (INR) exclusive of GST: 31050 Bonus (INR Monthly): 0 EDLI (INR Monthly): 75 EPF Admin Charges (INR Monthly): 75 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 Provident Fund (INR Monthly): 1800 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

### Manpower Outsourcing Services - Fixed Remuneration - Admin; Office Supervisor; Graduate ( $\bf 1$ )

Specification	Values	
Core		

Specification	Values	
Type of Function	Admin	
List of Profiles	Office Supervisor	
Educational Qualification	Graduate	
Specialization	Science , Commerce , Arts	
Post Graduation	Optional	
Specialization for PG	Science , Arts , Commerce	
Experience	5 to 10 years	
State	NA	
District	NA	
Zipcode	NA	
Addon(s)/एडऑन		
Additional De	tails/अतिरिक्त विवरण	
Designation	Campus Supervisor	

#### Consignees/Reporting Officer/परेषिती / रिपोर्टिंग अधिकारी

S.No./क्र. Rep	Consignee orting/Officer/ ारेषिती/रिपोर्टिंग अधिकारी	Address/ਧਗ	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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Ш	<b>o.</b> /क्र. मं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1		Rajesh.C	580011,Dharwad Campus National Forensic Sciences University C/O Water & Land Management Institute,NH-4, Belur Industrial Area, Dharwad Karnataka -580011	1	Basic monthly pay (INR) exclusive of GST: 28050 Bonus (INR Monthly): 0 EDLI (INR Monthly): 75 EPF Admin Charges (INR Monthly): 75 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 Provident Fund (INR Monthly): 1800 ESI (INR Monthly): 1800 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

## Manpower Outsourcing Services - Fixed Remuneration - Others; Watch And Ward; Graduate ( ${f 1}$ )

Specification	Values
Core	
Type of Function	Others
List of Profiles	Watch and Ward
Educational Qualification	Graduate
Specialization	Science , Commerce , Arts
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	7 to 10 Years
State	NA
District	NA
Zipcode	NA

Specification	Values			
Addon(s)/एडऑन				
Additional Details/अतिरिक्त विवरण				
Designation	Security Supervisor			

#### Consignees/Reporting Officer/परेषिती / रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Rajesh.C	580011,Dharwad Campus National Forensic Sciences University C/O Water & Land Management Institute,NH-4, Belur Industrial Area, Dharwad Karnataka -580011	1	Basic monthly pay (INR) exclusive of GST: 26050 Bonus (INR Monthly): 0 EDLI (INR Monthly): 75 EPF Admin Charges (INR Monthly): 75 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 Provident Fund (INR Monthly): 1800 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

### Manpower Outsourcing Services - Fixed Remuneration - Finance/Accounts; Audit Clerk; Graduate ( $\bf 1$ )

Specification	Values	
Core		

Specification	Values	
Type of Function	Finance/Accounts	
List of Profiles	Audit Clerk	
Educational Qualification	Graduate	
Specialization	Commerce	
Post Graduation	Optional	
Specialization for PG	Not Applicable , Commerce	
Experience	3 to 7 Years	
State	NA	
District	NA	
Zipcode	NA	
Addon(s)/एडऑन		
Additional Details/अतिरिक्त विवरण		
Designation   Accountant		

#### Consignees/Reporting Officer/परेषिती / रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/ਧਗ	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Rajesh.C	580011,Dharwad Campus National Forensic Sciences University C/O Water & Land Management Institute,NH-4, Belur Industrial Area, Dharwad Karnataka -580011	1	Basic monthly pay (INR) exclusive of GST: 26050 Bonus (INR Monthly): 0 EDLI (INR Monthly): 75 EPF Admin Charges (INR Monthly): 75 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 Provident Fund (INR Monthly): 1800 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

### Manpower Outsourcing Services - Fixed Remuneration - Non-IT Technical; Civil Engineer; Graduate ( $\bf 1$ )

n-IT Technical il Engineer	
il Engineer	
aduate	
Engineering(Civil/Mech/Elec./IT /Comp Sc./Electronics/ E&E/Prod/Chem./Biotech)	
Optional	
gineering (Civil/Mech /Elec./IT/Comp Sc./Electronics/E&E/Prod/Chem./Biotech)	
o 3 Years	
gi o	

Specification Values			
Addon(s)/एडऑन			
Additional Details/अतिरिक्त विवरण			
Designation Junior Civil Engineer			

#### Consignees/Reporting Officer/परेषिती / रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Rajesh.C	580011,Dharwad Campus National Forensic Sciences University C/O Water & Land Management Institute,NH-4, Belur Industrial Area, Dharwad Karnataka -580011	1	Basic monthly pay (INR) exclusive of GST: 24050 Bonus (INR Monthly): 0 EDLI (INR Monthly): 75 EPF Admin Charges (INR Monthly): 75 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 Provident Fund (INR Monthly): 1800 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

### Manpower Outsourcing Services - Fixed Remuneration - Non-IT Technical; Civil Engineer; Graduate ( 1 )

Specification	Values
Core	

Specification	Values	
Type of Function	Non-IT Technical	
List of Profiles	Civil Engineer	
Educational Qualification	Graduate	
Specialization	Engineering(Civil/Mech/Elec./IT /Comp Sc./Electronics/ E&E/Prod/Chem./Biotech)	
Post Graduation	Optional	
Specialization for PG	Engineering (Civil/Mech /Elec./IT/Comp Sc./Electronics/E&E/Prod/Chem./Biotech)	
Experience	5 to 10 years	
State	NA	
District	NA	
Zipcode	NA	
Addon(s)/एडऑन		
	Additional Details/अतिरिक्त विवरण	
Designation Senior Civil Engineer		

#### Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/ਧਗ	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Rajesh.C	580011,Dharwad Campus National Forensic Sciences University C/O Water & Land Management Institute,NH-4, Belur Industrial Area, Dharwad Karnataka -580011	1	Basic monthly pay (INR) exclusive of GST: 34050 Bonus (INR Monthly): 0 EDLI (INR Monthly): 75 EPF Admin Charges (INR Monthly): 75 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 Provident Fund (INR Monthly): 1800 ESI (INR Monthly): 1800 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

#### Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

#### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

#### 2. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

#### 3. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

#### 4. Payment

**PAYMENT OF SALARIES AND WAGES:** Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

#### 5. Past Project Experience

**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

#### 6. Buyer Added Bid Specific ATC

Buyer uploaded ATC document Click here to view the file.

#### Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

- 1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- 2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- 3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
- 4. Creating BoQ bid for single item.
- 5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
- 6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
- 7. Floating / creation of work contracts as Custom Bids in Services.
- 8. Seeking sample with bid or approval of samples during bid evaluation process.
- 9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
- 10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
- 11. Creating bid for items from irrelevant categories.
- 12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
- 13. Reference of conditions published on any external site or reference to external documents/clauses.
- 14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the <u>General Terms and Conditions/सामान्य नियम और शर्तें</u>, conditions stipulated in Bid and <u>Service Level Agreement</u> specific to this Service as provided in the Marketplace. However in case if any condition

specified in General Terms and Conditions/सामान्य नियम और शर्ते is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---